

AIRPORT COMMISSION MEETING

March 16, 2021

The regular monthly meeting of the Airport Commission was held at 4:00 p.m., on Tuesday, March 16, 2021, in the Community Room of the Floyd County Administrative Building in Rome, Georgia.

MEMBERS PRESENT

Mr. Brad Robert
Mr. Steve Graves
Mr. Kevin Evans
Dr. Randy Sumner
Dr. Rick Swiger (via phone)

OTHERS PRESENT

Mr. John Carroll, Airport Manager
Ms. Betsy Willis, Airport Office Manager
Mr. Jamie McCord, County Manager
Mr. Gary Burkhalter, Assistant County Manager
Mr. Bruce Ivey, Special Projects Manager
Mr. Scotty Hancock, County Commissioner
Mr. Wright Bagby, County Commissioner
Mr. Bill Gilliland, Floyd County Purchasing Director
Ms. Virginia Harmon, Floyd County Attorney
Mr. Charles Adeogun, Baker
Mr. Joseph Snyder, Baker
Mr. James Miorin, CMT
Mr. Mike Van Wie, CMT
Mr. Mike Reiter, CMT
Mr. John Cowman, JLC Airshow Management
Col. Jim Hite, JLC Airshow Management
Mr. Fred Barasoain, Freedom Flight Center/ROPA
Mr. Al Owen, ROPA
Mr. Ryan Underwood, Ace Aviation
Mr. Gary Henderson
Mr. Tim Morgan

APPROVAL OF THE MINUTES

The airport board approved the minutes for February 16, 2021.

OLD BUSINESS

Mr. Carroll introduced Floyd County's Purchasing Director, Mr. Bill Gilliland. Mr. Gilliland presented the recommendation for the airport's engineer of record. Crawford, Murphy, Tilley (CMT) scored highest. Commissioner Evans motioned to submit Mr. Gilliland's recommendation to accept CMT as the airport's engineer of record to the County Commission for approval. Commissioner Sumner seconded the motion. The motion was approved.

Mr. Carroll asked the commission to take the Land Lease Agreement off the table in order for it to be presented for approval. Commissioner Evans motioned to take the Land Lease Agreement off the table. Chairman Robert seconded the motion. The motion was approved. Mr. Carroll informed commissioners the federal grant assurances the airport must adhere to as set forth by the FAA, cancel out the need for a policy regarding standardized lease terms. He also informed commissioners the one percent fee is presented in the lease as an additional effort for the airport to be self-sustaining as documented in the same grant assurances. During discussion, Mr. Carroll introduced Floyd County's attorney, Ms. Virginia Harmon, to answer any questions regarding terms of the lease. Ms. Harmon informed the commission that, when the lease was taken off the table and put back onto the agenda, by law of the Airport Commission ordinance, Commissioner Swiger must be recused from discussion or final decisions regarding the Land Lease Agreement since he is a land lease holder at the airport. After discussion regarding the one percent fee, Commissioner Evans motioned to approve to send the Land Lease Agreement to the County Commission for approval. Chairman Robert seconded the motion. Commissioner Sumner proposed to amend the one percent for a reasonable transfer of fees as determined by the county. After discussion, Chairman Robert asked for an approval for the motion and the second to approve the Land Lease Agreement with the one percent. Commissioner Evans – yes, Vice Chairman Graves – yes, Chairman Robert – yes, Commissioner Sumner – no. Mr. Carroll and Ms. Harmon

informed the commission that, with Commissioner Swiger's recusal, his vote must follow the affirmative vote for the motion (in this case, in favor). Motion approved.

NEW BUSINESS

Mr. Carroll presented the commission with the updated Terminal Office Lease Agreement that includes the addition of the airport to be co-insured. Vice Chairman Graves motioned to approve the lease. Commissioner Sumner seconded. The motion was approved.

Mr. Carroll presented the commission with the Land Lease and Service Agreement for the EAA (Experimental Aircraft Association) Chapter 709. Commissioner Evans motioned to approve the lease and service agreement. Commissioner Sumner seconded the motion. Motion approved.

Mr. Carroll presented the commission with the Portable T-Hangar Lease. He asked that the lease be tabled until the next meeting for review by the commission. Vice Chairman Graves motioned to table the Portable T-Hangar Lease. Commissioner Evans seconded the motion. The motion was approved.

Mr. Carroll asked the commission to remove the construction lease for DP Air, LLC from the agenda. Vice Chairman motioned to remove the lease from the agenda. Commissioner Evans seconded the motion. The motion was approved.

MANAGER'S REPORT

Mr. Carroll reported he has been working to change the airport's Unicom frequency since the current frequency has become overwhelmed by surrounding areas using the same frequency.

Mr. Carroll reported the airport has applied for \$23,000 in stimulus funds from the CRRSAA (Coronavirus Response and Relief Supplemental Appropriations Act).

Mr. Carroll reported the quotes for the security gates were submitted and reviewed. The Purchasing Department found the quotes not favorable for long term use at the airport. He said the project will be re-bid as a short term bid. In the mean time, the loop at Gate 1 will be repaired until the project can be completed.

Mr. Carroll presented the fuel report requested by ROPA and the Airport Commission. Studies found that fuel prices fluctuate due to overhead costs, location, 'chasing the green' on Foreflight.com (lowest fuel prices), and margins.

Vice Chairman Graves reported complaints regarding gravel on taxiways and runways. Mr. McCord said the County is in the process of purchasing a sweeper. Until a sweeper can be purchased, he said that he would have someone come out to remove the gravel.

SAFETY COMMITTEE

None.

BUSINESS/ECONOMIC DEVELOPMENT AND SPECIAL EVENTS

None.

FACILITIES OPERATIONS

Commissioner Evans reported 5 T-hangars are vacant.

FACILITIES PLANNING AND DEVELOPMENT

None.

FINANCIAL ANALYSIS

Vice Chairman Graves reported fuel sales are good.

BAKER

Mr. Adeogun reported the pre bid meeting for the fencing project is this week. Bids for that project also open this week.

CMT

Mr. Reiter reported the contractor for the first phase of the runway extension project will begin placing items on the work site. The project will begin once weather has improved.

COUNTY

None.

JLC AIR SHOW MANAGEMENT

Mr. Cowman reported the October air show is on target.

Mr. Cowman reported the SECAS summit is this weekend. The flight training for the summit has been cancelled.

GNTC-AVIATION TRAINING CENTER

None.

EAA

None.

TIGERFLIGHT FOUNDATION

None.

MUSEUM OF FLIGHT

None.

ROPA

Mr. Barasoain asked Mr. Carroll and Airport Commissioners to schedule a meeting to discuss fuel prices.

AOPA AIRPORT SERVICE VOLUNTEER

None.

OTHER BUSINESS

None.

ADJOURNMENT

There being no further business to discuss, Chairman Robert adjourned the meeting at 5:36 p.m.

Brad Robert, Chairman

Date

DISTRIBUTION

Mr. Kevin Evans
Mr. Steve Graves
Mr. Brad Robert
Dr. Randy Sumner
Mr. Rick Swiger

COUNTY COMMISSION

Ms. Erin Elrod Mr. Gary Burkhalter
Ms. Allison Watters Mr. Scotty Hancock
Mr. Jamie McCord Ms. Rhonda Wallace
Mr. Wright Bagby Mr. Larry Maxey