

AIRPORT COMMISSION MEETING

January 19, 2021

The regular monthly meeting of the Airport Commission was held at 4:00 p.m., on Tuesday, January 19, 2021, in the Riverside Ballroom of the Forum in Rome, Georgia.

MEMBERS PRESENT

Mr. Brad Robert
Mr. Steve Graves
Dr. Randy Sumner
Mr. Rick Swiger

MEMBERS NOT PRESENT

Mr. Kevin Evans

OTHERS PRESENT

Mr. John Carroll, Airport Manager
Ms. Betsy Willis, Airport Office Manager
Mr. Jamie McCord, County Manager
Mr. Bruce Ivey, County Engineer
Mr. Scotty Hancock, County Commission
Mr. Mike Reiter, CMT
Mr. Mike Van Wie, CMT
Mr. James Miorin, CMT
Mr. Charles Adeogun, Baker
Mr. John Cowman, JLC Airshow Management
Mr. Jim Hight, JLC Airshow Management
Ms. Tina Talton, JLC Airshow Management
Mr. Fred Barasoain, Freedom Flight Center/ROPA
Ms. Sara Hiern
Mr. Earl Tillman

APPROVAL OF THE MINUTES

The airport board approved the minutes for December 15, 2020.

PUBLIC PARTICIPATION

Ms. Sara Hiern questioned the commission regarding the termination of dumpster service at the airport. She said many tenants are inconvenienced by the lack of trash/dumpster services. Mr. McCord said that he would look into the specific needs for the service and determine a solution. Commissioner Sumner asked how the FBO handles trash. Mr. Carroll answered that the trash is collected on the back of the pickup truck and hauled to the remote site each week. Commissioner Sumner recommended looking into a locked dumpster to be placed inside the fence for tenant use.

OLD BUSINESS

Mr. Carroll reported he will deliver the requested fuel report in March.

Mr. Carroll reported security gates are still in the works. Purchasing has put the project out for quote. Quoting will end next month.

NEW BUSINESS

Mr. Carroll presented the commission with a new Land Lease Agreement for purchase of a hangar that has already been built. In response to a section of the lease stating that a key, code, etc. for the hangar must be issued to the Airport Manager, Commissioner Sumner asked who would have access to the keys? Commissioner Swiger recommended composing a policy regarding access to keys. Commissioner Swiger motioned to table the land lease agreement until the accompanying policy is composed. Vice Chairman Graves seconded the motion. The motion was approved.

Mr. Carroll presented the commission with a New Construction Lease Agreement. Commissioner Swiger motioned to table the new construction lease agreement until the accompanying policy regarding keys is composed. Vice Chairman Graves seconded the motion. The motion was approved.

Mr. Carroll presented the commission with an updated Office Lease Agreement. Commissioners questioned if the insurance requirement is too much? Mr. Carroll answered that the attorney recommended requiring liability insurance in case of an accident inside the office. Commissioner Swiger motioned to approve Office Lease Agreement. Commissioner Sumner seconded the motion. The motion was approved.

Mr. Carroll asked the commission to approve a new rental rate for the current office space that is being leased. He said the current rate is \$78 per month. Mr. McCord said current area rates suggest a lease rate of \$256 per month; however, that rate is higher than desired at this time. Mr. McCord recommended starting the new lease rate at \$120 per month. Commissioner Swiger motioned to approve the office lease rate of \$120 per month with three one year extensions with annual CPI (Consumer Price Index) increases. Commissioner Sumner seconded the motion. The motion was approved.

MANAGER'S REPORT

Mr. Carroll reported he has been working with Georgia Power to learn more about the process of acquiring a charging station at the airport.

Mr. Carroll reported the T-hangar taxilane repaving project has been delayed until Spring.

Mr. Carroll reported the roof replacement project has been awarded. The project will install a new roof on T-hangars 49-54.

SAFETY COMMITTEE

None.

BUSINESS/ECONOMIC DEVELOPMENT AND SPECIAL EVENTS

None.

FACILITIES OPERATIONS

Mr. Carroll reported 6 T-hangars are vacant.

FACILITIES PLANNING AND DEVELOPMENT

None.

FINANCIAL ANALYSIS

Vice Chairman Graves reported fuel sales are good.

BAKER

Mr. Adeogun reported the ALP (Airport Layout Plan) was submitted on December 31.

CMT

Mr. Reiter reported the runway extension project is scheduled to begin in mid February with a possible project completion date of late 2022.

COUNTY

None.

JLC AIR SHOW MANAGEMENT

Mr. Cowman reported the A-10 demo team will be back for the Wings Over North Georgia Air Show in October.

GNTC-AVIATION TRAINING CENTER

None.

EAA

None.

TIGERFLIGHT FOUNDATION

None.

MUSEUM OF FLIGHT

None.

ROPA

Mr. Barasoain reported he sent an email to members containing the maintenance request form for the airport.

AOPA AIRPORT SERVICE VOLUNTEER

None.

OTHER BUSINESS

None.

ADJOURNMENT

There being no further business to discuss, Chairman Robert adjourned the meeting at 5:05 p.m.

Brad Robert, Chairman

Date

DISTRIBUTION

Mr. Kevin Evans
Mr. Steve Graves
Mr. Brad Robert
Dr. Randy Sumner
Mr. Rick Swiger

COUNTY COMMISSION

Ms. Erin Elrod
Ms. Allison Watters
Mr. Jamie McCord
Mr. Wright Bagby
Mr. Gary Burkhalter
Mr. Scotty Hancock
Ms. Rhonda Wallace
Mr. Larry Maxey