

## AIRPORT COMMISSION MEETING

September 15, 2020

The regular monthly meeting of the Airport Commission was held at 4:00 p.m., on Tuesday, September 15, 2020, in the Riverside Ballroom of the Forum in Rome, Georgia.

### MEMBERS PRESENT

Mr. Brad Robert  
Mr. Steve Graves  
Mr. Kevin Evans  
Dr. Randy Sumner  
Mr. Rick Swiger

### OTHERS PRESENT

Mr. John Carroll, Airport Manager  
Ms. Betsy Willis, Airport Office Manager  
Mr. Jamie McCord, County Manager  
Mr. Gary Burkhalter, Assistant County Manager  
Mr. Bruce Ivey, County Engineer  
Mr. James Miorin, CMT  
Mr. Mike Reiter, CMT  
Mr. Charles Adeogun, Baker  
Col. Jim Hite, JLC Airshow Management  
Mr. John Cowman, JLC Airshow Management  
Ms. Tina Talton, JLC Airshow Management  
Mr. Fred Barasoain, ROPA  
Ms. Sara Hiern  
Mr. Earl Tillman

### APPROVAL OF THE MINUTES

The airport board approved the minutes for August 18, 2020.

### OLD BUSINESS

None.

### NEW BUSINESS

Mr. Carroll presented commissioners with two quotes for a new gate system technology for Gates 1 and 2 and proposed to move away from keypad entry moving to card reader entry for the two gates. After much discussion, the commissioners asked Mr. Carroll to research additional options regarding the new gate system. Chairman Robert motioned to table making a decision on the gate system and the accompanying policy until Mr. Carroll is able to obtain quotes on a gate system that would allow for card reading, keypad, and call button features. Commissioner Swiger seconded the motion. The motion was approved. Commissioner Swiger motioned to table the policy that would accompany the gate system. Vice Chairman Graves seconded the motion. The motion was approved.

### MANAGER'S REPORT

Mr. Carroll reported that, after studying the outcome of the fuel study requested by ROPA, he has revised the fuel markup structure.

### SAFETY COMMITTEE

None.

### BUSINESS/ECONOMIC DEVELOPMENT AND SPECIAL EVENTS

None.

## FACILITIES OPERATIONS

Commissioner Evans reported that the airport currently has 3 hangars that are vacant.

## FACILITIES PLANNING AND DEVELOPMENT

None.

## FINANCIAL ANALYSIS

Vice Chairman Graves reported that fuel sales were down.

## BAKER

Mr. Adeogun reported that the DBE will be finalized on October 1, 2020.

## CMT

Mr. Reiter reported that progress is being made regarding the runway extension. He said that CMT is working with GDOT to finalize details.

## COUNTY

None.

## JLC AIR SHOW MANAGEMENT

Mr. Cowman reported that air show planning is moving along. He said he is currently working on the parking and traffic aspect of the show.

Mr. Cowman reported that the pre-show will take place while spectators are parking. The show will include air drops by Dobbins and helicopter demonstrations by the Georgia State Patrol.

Mr. Cowman reported that an Emergency Management meeting for the air show will take place on October 1, 2020 at 2:00 pm.

## GNTC-AVIATION TRAINING CENTER

None.

## EAA

None.

## TIGERFLIGHT FOUNDATION

None.

## MUSEUM OF FLIGHT

None.

ROPA

Mr. Barasoain stated ROPA would like to be involved in any future security and gate planning.

AOPA AIRPORT SERVICE VOLUNTEER

None.

OTHER BUSINESS

None.

ADJOURNMENT

There being no further business to discuss, Chairman Robert adjourned the meeting at 4:44 p.m.

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Brad Robert, Chairman

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Date

DISTRIBUTION

Mr. Kevin Evans  
Mr. Steve Graves  
Mr. Brad Robert  
Dr. Randy Sumner  
Mr. Rick Swiger

COUNTY COMMISSION

Ms. Erin Elrod                      Mr. Gary Burkhalter  
Ms. Allison Watters              Mr. Scotty Hancock  
Mr. Jamie McCord                 Ms. Rhonda Wallace  
Mr. Wright Bagby                 Mr. Larry Maxey