

AIRPORT COMMISSION MEETING

September 17, 2019

The regular monthly meeting of the Airport Commission was held at 4:00 p.m., on Tuesday, September 17, 2019, in the Conference Room of the Admiral John H. Towers Terminal Building at the Richard B. Russell Regional Airport in Rome, Georgia.

MEMBERS PRESENT

Mr. Brad Robert
Mr. Steve Graves
Mr. Kevin Evans
Dr. Randy Sumner

MEMBERS NOT PRESENT

Dr. George Bosworth

OTHERS PRESENT

Mr. John Carroll, Airport Manager
Ms. Betsy Willis, Airport Administrative Assistant
Mr. Gary Burkhalter, Assistant County Manager
Ms. Rhonda Wallace, County Commission (phone)
Mr. John Cowman, JLC Airshow Management
Ms. Tina Talton, JLC Airshow Management
Mr. Al Owen, L&M Aircraft/AOPA
Mr. Todd Carroll, AOPA
Mr. Gil Espy, Museum of Flight
Mr. Jeremy Kwaterski, North GA Balloon Festival
Dr. Harry Dawson, EAA
Mr. Robert Madden, EAA
Ms. Sara Hiern
Mr. Mick Williams
Mr. Brad Broome

APPROVAL OF THE MINUTES

The airport board approved the minutes for August 20, 2019.

PUBLIC COMMENT

None.

OLD BUSINESS

Mr. Carroll presented Airport Policies 19-01, 19-02, 19-03, 19-04, and 19-05 for approval. He said that no changes were made to the policies. Vice Chairman Graves motioned to approve the policies as written. Commissioner Evans seconded the motion. The motion was approved.

NEW BUSINESS

Mr. Carroll presented the Work Authorization for the Runway Safety Area Project. Commissioner Evans motioned to approve the Work Authorization. Vice Chairman Graves seconded the motion. The motion was approved.

Mr. Carroll presented the new T-hangar lease which will replace the current lease on all airport owned hangars. Mr. Carroll recommended tabling a vote on the new lease in order to send the document to tenants for comments. Commissioner Sumner motioned to table the vote until October's meeting. The motion was approved.

Mr. Carroll made a presentation showing the need for hangar rate standardization. During the presentation, two options were given as possible standard lease rates:

- 1.) Apply one set rate across the board at .27 cents per square foot.
- 2.) Apply .28 cents per square foot to hangars with less than 1,200 square feet; apply .25 cents per square foot to hangars that are equal to or more than 1,200 square feet.

All hangars directly next to taxiway B, or with amenities, etc. would have an additional 5 percent added to the standard lease rate. Commissioner Sumner motioned to recommend option number 2. Commissioner Evans seconded the motion. The motion was approved. Mr. Carroll informed the Commission that he will send out the proposed new lease rates for public comment.

MANAGER'S REPORT

Mr. Carroll reported that the taxiway on the last row of T-hangars has been repaired.

Mr. Carroll reported that improvements have been made to the airport's website. Such improvements include: the addition of the monthly meeting agenda, a policy page, and a page showing hangar availability.

SAFETY COMMITTEE

None.

BUSINESS/ECONOMIC DEVELOPMENT AND SPECIAL EVENTS

None.

PERSONNEL AND FACILITIES

None.

FACILITIES PLANNING AND DEVELOPMENT

None.

FINANCIAL ANALYSIS

Vice Chairman Graves gave the financial report.

Vice Chairman Graves reported that fuel sales were very good for the month.

BAKER

Mr. Van Wie reported that the Environmental Assessment the Runway Extension Project has been completed and is making its rounds for approvals.

COUNTY

None.

North Georgia Balloon Festival

Mr. Kwaterski reported that the balloon festival went very well. He said that weather was an issue but balloons were still able fly. Mr. Kwaterski also said that next year's balloon festival will not include aviation.

JLC AIR SHOW MANAGEMENT

Mr. Cowman reported that the plan is to have air racing at next year's air show since he has gained approvals for racing from the FAA.

GNTC-AVIATION TRAINING CENTER

None.

EAA

Mr. Madden reported that first Saturday breakfasts have been going well.
Mr. Madden also reported that EAA is working with TigerFlight and the Boy Scouts to host an event with camping at the EAA. He said that the FAA will not allow camping without waivers and approvals.

TIGERFLIGHT

None.

MUSEUM OF FLIGHT

Mr. Espy reported that the C-45 flew 1,250 miles with medical supplies for the Bahamas.

AIR METHODS

None.

AOPA AIRPORT SERVICE VOLUNTEER

Mr. Owen reported that the AOPA fly-in was in Tullahoma. He said he sat in on meetings and learned how to organize the event.

OTHER BUSINESS

None.

ADJOURNMENT

There being no further business to discuss, Chairman Robert adjourned the meeting at 5:10 p.m.

Brad Robert, Chairman

Date

DISTRIBUTION

- Dr. George Bosworth
- Mr. Kevin Evans
- Mr. Steve Graves
- Mr. Brad Robert
- Dr. Randy Sumner

COUNTY COMMISSION

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|---------------------|---------------------|
| Ms. Erin Elrod | Mr. Gary Burkhalter |
| Mr. Allison Watters | Mr. Scotty Hancock |
| Mr. Jamie McCord | Ms. Rhonda Wallace |
| Mr. Wright Bagby | Mr. Larry Maxey |