

AIRPORT COMMISSION MEETING

July 16, 2019

The regular monthly meeting of the Airport Commission was held at 4:00 p.m., on Tuesday, July 16, 2019, in the Conference Room of the Admiral John H. Towers Terminal Building at the Richard B. Russell Regional Airport in Rome, Georgia.

MEMBERS PRESENT

Mr. Brad Robert
Mr. Steve Graves
Dr. George Bosworth
Mr. Kevin Evans
Dr. Randy Sumner

OTHERS PRESENT

Mr. John Carroll, Airport Manager
Ms. Betsy Willis, Airport Administrative Assistant
Mr. Gary Burkhalter, Assistant County Manager
Ms. Rhonda Wallace, County Commission
Mr. Mike Reiter, CMT
Mr. John Cowman, JLC Airshow Management
Mr. Todd Carroll, AOPA
Mr. Earl Tillman
Mr. Alfred Carnes

APPROVAL OF THE MINUTES

The airport board approved the minutes for June 18, 2019.

Election of Chair and Vice Chair

Mr. Carroll opened the floor for nominations for Chairman of the Airport Commission. Commissioner Evans nominated Commissioner Brad Robert. Commissioner Sumner seconded the nomination. Commissioner Bosworth nominated Commissioner Graves. Commissioner Robert seconded the nomination. Majority vote for Commissioner Robert with three votes.

Chairman Robert opened the floor for nominations for Vice Chairman. Commissioner Bosworth nominated Commissioner Graves. Commissioner Evans seconded the nomination. Unanimous vote for Commissioner Graves.

OLD BUSINESS

Mr. Carroll asked the commission to approve Airport Policies 19-01 (Security Gates) and 19-02 (Events). Commissioner Bosworth motioned to approve policy 19-01. After discussion and public participation, Commissioner Sumner recommended that that the policies be sent to tenants for review and feedback before being approved by the commission. Chairman Robert recommended the tabling the old business until next meeting and emailing policies to the tenants for feedback. Vice Chairman Graves motioned to table the old business until next meeting and email tenants about the new policies. Commissioner Sumner seconded the motion. The motion was approved.

Vice Chairman Graves recommended adding future agendas to the airport's website.

NEW BUSINESS

Mr. Carroll introduced Airport Policies 19-03, 19-04, 19-05, and tiedown lease for approval. Vice Chairman Graves motioned to table discussion and approval of Airport Policies 19-03, 19-04, 19-05, and tiedown lease until next meeting.

Mr. Carroll asked the commission to approve Rebel Services to install the new credit card machine for the self-serve unit since support for the current machine has been discontinued. Commissioner Evans motioned to approve Rebel Services to install the self-serve credit card machine. Commissioner Bosworth seconded the motion. The motion was approved.

Mr. Carroll asked the commission to approve the placement of a new hangar for Mr. Ryan Underwood. Vice Chairman Graves motioned to approve the placement of the hangar subject to the FAA's approval. Commissioner Evans seconded the

motion. The motion was approved. Chairman Robert asked Mr. Carroll to inform Mr. Swiger and Mr. Hubbard that the new hangar will be constructed adjacent to their current hangar.

Mr. Carroll asked the commission to approve raising the tenant fuel price from the current self-serve price to a medium price that will be between full service and self-serve. He said the new price would not go into effect until the new self-serve terminal has been installed. Commissioner Evans motioned to raise the tenant fuel price from the current self-serve price to a medium price that will be between full service and self-serve. Commissioner Sumner seconded the motion. The motion was approved.

MANAGER'S REPORT

Mr. Carroll reported that the pavement at the Gate 2 entrance has been repaired after it was left damaged from a water leak a few months ago.

Mr. Carroll reported that a wildlife survey will be conducted by GDOT at the airport. He said that, if the need is found, a company will conduct a shoot to alleviate any issues.

SAFETY COMMITTEE

None.

BUSINESS/ECONOMIC DEVELOPMENT AND SPECIAL EVENTS

None.

PERSONNEL AND FACILITIES

None.

FACILITIES PLANNING AND DEVELOPMENT

None.

FINANCIAL ANALYSIS

Vice Chairman Graves gave the financial report.

Vice Chairman Graves reported that fuel sales were very good for the month.

BAKER

None.

COUNTY

Mr. Burkhalter reported that the County is looking into conducting the runway extension in phases. He said that Mr. Mike Reiter will be helping with research.

North Georgia Balloon Festival

None.

JLC AIR SHOW MANAGEMENT

None.

GNTC-AVIATION TRAINING CENTER

Mr. Carroll gave the report on behalf of Mr. Jon Byrd. He reported that the college is now offering a number of classes and has received a grant for materials for the school.

EAA

None.

TIGERFLIGHT

None.

MUSEUM OF FLIGHT

None.

AIR METHODS

None.

AOPA AIRPORT SERVICE VOLUNTEER

None.

OTHER BUSINESS

Mr. Carnes informed the commission that the taxiway on the back row of hangars still needs paving. Mr. Burkhalter said that the County is looking into milling and paving the area.

Mr. Evans asked if an official count was ever published for attendance at the balloon festival. Mr. Carroll said that 10,000 visitors were estimated and the event went very well.

Brad Robert, Chairman

Date

DISTRIBUTION

- Dr. George Bosworth
- Mr. Kevin Evans
- Mr. Steve Graves
- Mr. Brad Robert
- Dr. Randy Sumner

COUNTY COMMISSION

- Ms. Erin Elrod
- Mr. Allison Watters
- Mr. Jamie McCord
- Mr. Wright Bagby
- Mr. Gary Burkhalter
- Mr. Scotty Hancock
- Ms. Rhonda Wallace
- Mr. Larry Maxey