

AIRPORT COMMISSION MEETING

September 19, 2017

The regular monthly meeting of the Airport Commission was held at 4:00 p.m., on Tuesday, September 19, 2017, in the Conference Room of the Admiral John H. Towers Terminal Building at the Richard B. Russell Regional Airport in Rome, Georgia.

MEMBERS PRESENT

Mr. Chip Hood
Mr. Steve Graves
Dr. George Bosworth

OTHERS PRESENT

Mr. Mike Mathews, Airport Manager
Mr. Gary Burkhalter, County Assistant Manager
Ms. Rhonda Wallace, County Commission
Mr. Mike Van Wie, Baker
Mr. John Cowman, JLC AirShow Management
Ms. Tina Talton, JLC AirShow Management
Ms. Sara Hiern
Mr. Tim Cline
Mr. Alfred Carnes
Ms. Betsy Willis, Airport Administrative Assistant

APPROVAL OF THE MINUTES

The airport board approved the minutes for August 15, 2017.

NEW BUSINESS

None

MANAGER'S REPORT

Mr. Mathews reported that the Glide Slope was struck by lightning. He said that the equipment that is currently in use is no longer available; therefore, it is unable to be repaired. Mr. Mathews said that a new system will need to be purchased and installed. The new system will take four months to receive. Commissioner Bosworth motioned to approve the purchase of a new Glide Slope. Vice Chairman Graves seconded the motion. The motion was approved. Mr. Burkhalter assured the Commission that the motion will go before the County Commission at the next meeting and a PO will be issued shortly after. Chairman Hood asked Mr. Mathews to try to get the system in time for the air show. Mr. Cowman said that he would be happy to help with getting the system sooner.

Mr. Mathews reported that he has requested 3 5,000gallon jet trucks and 1 3,000 avgas truck for the air show.

Mr. Mathews reported that he will share full loads of both Jet Fuel and Avgas with Paulding County in order to help reduce the cost for the month.

Mr. Mathews assured the Commission that Ms. Willis will have ID badges ready for Commissioners at next month's meeting. He said the badges will help everyone have an easier time getting in and out of secure areas during the air show.

Mr. Mathews reported that the Tumor Trooper 5K run/1Mile walk is coming up in October. The event will be held at the airport.

Mr. Mathews presented the airport's proposed capital budget to the Commission. The budget included a copier for the front desk and a conference table. Mr. Burkhalter said that those two items did not need to be included in the budget since they could be purchased throughout the year as long as enough money was in the allotted budget. Vice Chairman Graves

recommended that the Commission send the capital budget, minus the copier and the conference table, to the County Commission for approval. Commissioner Bosworth seconded the motion. The motion was approved.

SAFETY COMMITTEE

None

BUSINESS/ECONOMIC DEVELOPMENT AND SPECIAL EVENTS

None

PERSONNEL AND FACILITIES

Vice Chairman Graves reported that a truck ran into the gate at the Big Hangar. The person responsible for the incident has been reprimanded. The airport will have someone come out to repair the gate.

FACILITIES PLANNING AND DEVELOPMENT

None

FINANCIAL ANALYSIS

Vice Chairman Graves gave the financial report.

Vice Chairman Graves reported that fuel sales were good for August.

Vice Chairman Graves asked Mr. Mathews about the rental car RFP. Mr. Mathews said that Purchasing is looking over that RFP right now. He said that he will submit the fuel RFP after the air show.

BAKER

Mr. Van Wie reported that the Environmental Assessment for the Runway Extension, with corrections, is with GDOT for approval. He said that the ALP is also waiting for approval from GDOT.

Mr. Van Wie reported that GDOT is currently working to approve the proposed fencing project for bids. He also said that a project for re-paving of 7/25 is in the works.

COUNTY

None

JLC AIR SHOW MANAGEMENT

Mr. Cowman reported that the lineup for the air show is confirmed.

Mr. Cowman reported that Blue Angel #7 will arrive on Wednesday and the rest of the team will arrive on the Thursday before the show. He said that the mobile arresting gear will come out the week before the show.

Mr. Cowman reported that the schedule for the air show is online. He said that parking will open at 7 am and buses will start moving at 8 am.

Mr. Mathews reported that Mr. Sexton and Mr. Keiser will be conducting parking at State Mutual Stadium. Mr. Cowman said that they are also in talks with the mall for parking. He said that parking is published on the Wings Over North Georgia AirShow website and social media.

Mr. Cowman said that ticket sales are very strong. He said that premium seating will probably be sold out. Mr. Cowman also said that security will tighten up considerably starting on Thursday before the show.

GNTC-AVIATION TRAINING CENTER

Not present

EAA

Not present

TIGERFLIGHT

Not present

MUSEUM OF FLIGHT

Mr. Deville reported that the Museum conducted Operation Lone Star to deliver aide to the victims of Hurricane Harvey. He said that 6 box trucks of supplies were delivered to Texas and 1 aircraft conducted several relief flights. He said that local schools donated more than 20 pallettes of water.

FREEDOM FLIGHT CENTER

Not present

AOPA AIRPORT SERVICE VOLUNTEER

None

OTHER BUSINESS

Mr. Cline expressed concern about unauthorized use of 4 wheelers during the air show. Mr. Cowman assured Mr. Cline that no one should be driving any vehicles during the air show unless authorized by JLC AirShow Management.

ADJOURNMENT

There being no further business to discuss, Chairman Hood adjourned the meeting.

Chip Hood, Chairman

Date

DISTRIBUTION

- Dr. George Bosworth
- Ms. Charisse Durham
- Mr. Steve Graves
- Mr. Chip Hood
- Mr. Brad Robert

COUNTY COMMISSION

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|---------------------|--------------------|
| Ms. Erin Elrod | Mr. Mike Mathews |
| Mr. Allison Watters | Mr. Scotty Hancock |
| Mr. Jamie McCord | Ms. Rhonda Wallace |
| Mr. Wright Bagby | Mr. Larry Maxey |