

AIRPORT COMMISSION MEETING

May 16, 2017

The regular monthly meeting of the Airport Commission was held at 4:00 p.m., on Tuesday, May 16, 2017, in the Conference Room of the Admiral John H. Towers Terminal Building at the Richard B. Russell Regional Airport in Rome, Georgia.

MEMBERS PRESENT

Mr. Chip Hood
Mr. Mike Britton
Ms. Charisse Durham
Mr. Brad Robert

OTHERS PRESENT

Mr. Mike Mathews, Airport Manager
Mr. Gary Burkhalter, County Assistant Manager
Ms. Rhonda Wallace, County Commissioner
Mr. James Miorin, Baker
Mr. Matt Deville, Museum of Flight
Ms. Christine Lewis, Museum of Flight
Mr. Steve Graves
Ms. Betsy Willis, Airport Administrative Assistant

APPROVAL OF THE MINUTES

The airport board approved the minutes for April 18, 2017.

MANAGER'S REPORT

Mr. Mathews reported that the GDOT (Georgia Department of Transportation) sent a contract to begin Phase II of the Avigation Easement Project. Commissioner Durham motioned to send the contract to the County Commission for approval. Vice Chairman Britton seconded the motion. The motion was approved.

Mr. Mathews also reported that, while he is still in negotiation with some property owners involved in the Avigation Easement project, two owners opted to move forward with easements on their properties. He said that, since the other easements have already been confirmed, the two additional ones will go forward separately which means that the county will be responsible for the dollar amounts negotiated. Mr. Mathews said that GDOT assured him that the County will be reimbursed in Phase III of the Avigation Easement Project for any funds that they pay. Vice Chairman Britton motioned to include the two additional easements for approval by the County Commission once Mr. Mathews receives written confirmation that GDOT will reimburse the county during Phase III. Commissioner Robert seconded the motion. The motion was approved.

Mr. Mathews reported that the aerobatic competition will be held on June 8, 9, and 10. He said that 20-30 planes have signed up for the event.

Mr. Mathews reported that the Runway 1/19 Overlay, Marking, and Grooving Project has been moved to the 2018 capital budget. He said that the project will go along with the runway extension project.

Mr. Mathews informed the commission that he will be taking vacation for two weeks. The commission decided to move the June meeting to June 12 since Mr. Mathews would be unable to attend the June 20 meeting.

Mr. Mathews reported that he will represent the airport at the transportation fair on May 31 from 5:00 to 6:30 at the Transit Station.

Mr. Mathews reported that security cameras are up and operational. He said that he will be adding cameras in the future. He also plans to include one camera view on the airport's website, www.russellregionalairport.com, in the near future.

SAFETY COMMITTEE

Vice Chairman Britton reported that a car was caught speeding on the runway. He said that he confronted the driver and told them that that was against the law.

BUSINESS/ECONOMIC DEVELOPMENT AND SPECIAL EVENTS

None

PERSONNEL AND FACILITIES

None

FACILITIES PLANNING AND DEVELOPMENT

None

FINANCIAL ANALYSIS

Vice Chairman Britton gave the financial report.

Vice Chairman Britton reported that fuel sales were very good for the month.

BAKER

Mr. Miorin reported that he is currently working with Mr. Mathews on the aviation easements.

Mr. Miorin also reported that Mr. Mathews is reviewing the upcoming fencing project.

Mr. Miorin reported that the runway extension project is on schedule.

COUNTY

Commissioner Wallace announced that the airport can include the new hangar project in the SPLOST package. She said that a request should be submitted before June 8. She also recommended that the acquisition of the vacant Capitoline Products building be included in that request. Mr. Mathews said that he has gotten the SPLOST application and is in the process of completing the information. Commissioner Durham motioned to go ahead and complete the SPLOST application and send it in for review. Commissioner Robert seconded the motion. The motion was approved.

JLC AIR SHOW MANAGEMENT

None

GNTC-AVIATION TRAINING CENTER

Not present

EAA

Not present

TIGERFLIGHT

Vice Chairman Britton reported that TigerFlight provided flights for Summit Quest, an organization for young people affected by cancer. He said the event went very well.

MUSEUM OF FLIGHT

Ms. Lewis reported that the museum has hosted more than 3,000 visitors so far this year. The museum has also hosted two field trips this year.

FREEDOM FLIGHT CENTER

Not present

AOPA AIRPORT SERVICE VOLUNTEER

Not present

OTHER BUSINESS

Commissioner Durham mentioned that next year's adult prom will be held at the aviation hangar at Georgia Northwestern Technical College.

ADJOURNMENT

There being no further business to discuss, Chairman Hood adjourned the meeting.

Chip Hood, Chairman

Date

DISTRIBUTION

Dr. George Bosworth
Mr. Mike Britton
Mr. Charisse Durham
Mr. Chip Hood
Mr. Brad Robert

COUNTY COMMISSION

Ms. Erin Elrod	Mr. Mike Mathews
Mr. Allison Watters	Mr. Scotty Hancock
Mr. Jamie McCord	Ms. Rhonda Wallace
Mr. Wright Bagby	Mr. Larry Maxey