

AIRPORT COMMISSION MEETING

May 15, 2018

The regular monthly meeting of the Airport Commission was held at 4:00 p.m., on Tuesday, April 15, 2018, in the Conference Room of the Admiral John H. Towers Terminal Building at the Richard B. Russell Regional Airport in Rome, Georgia.

MEMBERS PRESENT

Mr. Chip Hood
Dr. George Bosworth
Mr. Steve Graves
Mr. Brad Robert

OTHERS PRESENT

Mr. Mike Mathews, Airport Manager
Mr. Gary Burkhalter, Assistant County Manager
Mr. Mike Reiter, Baker
Mr. Jeremy Kwaterski, NWG Balloon Festival
Mr. John Cavin, NWG Balloon Festival
Mr. John Cowman, JLC Airshow Management
Ms. Christine Lewis, Museum of Flight
Mr. Joel Megginson, TigerFlight
Mr. Earl Tillman
Mr. Shane Seo
Ms. Betsy Willis, Airport Administrative Assistant

APPROVAL OF THE MINUTES

The airport board approved the minutes for April 17, 2018.

OLD BUSINESS

Mr. Kwaterski spoke about the Northwest Georgia Balloon Festival. He said that TigerFlight and the Museum of Flight will be involved with the event. He said that fire and ambulance will be on site. Chairman Hood and Commissioner Bosworth asked if the airport will need to be closed for the event? Mr. Cavin said that the airport will not be closed. He said that the balloons usually fly during the first hour before sunrise and the last hour before sunset. Mr. Cavin also said that there will be a night glow where the balloons will light up after sunset. Mr. Kwaterski said that more than 120 vendors/concessions will set up for the event. Vice Chairman Graves recommended that Mr. Kwaterski work with Mr. Cowman to avoid traffic issues. Mr. Burkhalter asked if the organization would be covering expenses and volunteers? Mr. Kwaterski answered that the organization, along with TigerFlight and the Museum, would be in charge of the expenses and volunteers. Vice Chairman Graves motioned to send the proposal to the County Commission for approval. Commissioner Robert seconded the motion. The motion was approved.

MANAGER'S REPORT

Mr. Mathews reported that the aerobatic competition will take place June 7 through June 9.

Mr. Mathews reported that the Avgas tank was cleaned.

Mr. Mathews reported that Mr. Mullins has completed the first step of the process for his operation to begin business.

Mr. Mathews recommended that the rental RFP be awarded to Automax since they were the only bidder. Vice Chairman Graves motioned to send the recommendation to the County Commission for approval. Commissioner Robert seconded the motion. Chairman Hood asked if the airport makes money from the rental cars? Mr. Mathews answered that the airport will receive \$15 per contract. The motion was approved.

SAFETY COMMITTEE

None.

BUSINESS/ECONOMIC DEVELOPMENT AND SPECIAL EVENTS

None.

PERSONNEL AND FACILITIES

None.

FACILITIES PLANNING AND DEVELOPMENT

Commissioner Robert asked what happened with Leslie Duke and his museum plans? Mr. Mathews answered that he would still like to have an aviation museum at the airport; however, he still needs space for such a venue.

FINANCIAL ANALYSIS

Vice Chairman Graves gave the financial report.

Vice Chairman Graves reported that revenues were down for the month since Mr. Mathews had to purchase Avgas at the end of the month.

Vice Chairman Graves reported that Jet sales were very good for the month.

Mr. Mathews reported that the localizer repair also hit on last month's financials.

BAKER

Mr. Reiter reported that the bids for the 7/25 Overlay Project opened last week. He said that CW Matthews won the bid.

Mr. Reiter reported that the 1/19 Overlay Project pre-bid meeting will take place this week with the bid actually opening on June 5.

Mr. Reiter reported that additional Environmental Assessment paperwork was submitted for the Runway Extension. He said that the bid opening will be in June.

Mr. Reiter also reported that a Public Information meeting for the Runway Extension Project will be held June 15. He also said that he hopes to have approval to close Jones Mill Road in July.

COUNTY

None.

JLC AIR SHOW MANAGEMENT

Mr. Cowman reported that the Myrtle Beach show went very well.

Mr. Cowman also reported that changes are being made on the Wings Over North Georgia website.

Mr. Cowman reported that marketing for the 2018 show will start in June and July.

Mr. Cowman also reported that the F-22 Raptor, the A-10 Warthog, and Tora, Tora, Tora! have been confirmed for the 2018 show.

GNTC-AVIATION TRAINING CENTER

None.

EAA

Not present.

TIGERFLIGHT

Mr. Megginson reported that TigerFlight is now working with the Boy Scouts.

MUSEUM OF FLIGHT

Ms. Lewis reported that the gala went well.

Ms. Lewis reported that the Museum Open House will take place June 2 from 10:00 am to 4:00 pm.

Ms. Lewis reported that the F-14 wings are at the Museum.

AOPA AIRPORT SERVICE VOLUNTEER

Not present.

OTHER BUSINESS

None.

ADJOURNMENT

There being no further business to discuss, Chairman Hood adjourned the meeting.

Chip Hood, Chairman

Date

DISTRIBUTION

- Dr. George Bosworth
- Ms. Charisse Durham
- Mr. Steve Graves
- Mr. Chip Hood
- Mr. Brad Robert

COUNTY COMMISSION

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| Ms. Erin Elrod | Mr. Mike Mathews |
| Mr. Allison Watters | Mr. Scotty Hancock |
| Mr. Jamie McCord | Ms. Rhonda Wallace |
| Mr. Wright Bagby | Mr. Larry Maxey |