

AIRPORT COMMISSION MEETING

March 20, 2018

The regular monthly meeting of the Airport Commission was held at 4:00 p.m., on Tuesday, March 20, 2018, in the Conference Room of the Admiral John H. Towers Terminal Building at the Richard B. Russell Regional Airport in Rome, Georgia.

MEMBERS PRESENT

Mr. Chip Hood
Mr. Steve Graves
Mr. Brad Robert

OTHERS PRESENT

Mr. Mike Mathews, Airport Manager
Ms. Rhonda Wallace, County Commission
Mr. Gary Burkhalter, Floyd County Government
Mr. Mike Van Wie, Baker
Ms. Christine Lewis, Museum of Flight
Ms. Sara Hiern
Ms. Betsy Willis, Airport Administrative Assistant

APPROVAL OF THE MINUTES

The airport board approved the minutes for February 20, 2018.

MANAGER'S REPORT

Mr. Mathews reported that he is currently working on the RFP for rental car services for the airport.

Mr. Mathews reported that the Touchstone house, purchased by the airport as part of the Easement Project, will be burned on Thursday as training with the local department.

Mr. Mathews reported that four rose bushes will be planted at the entrance to the Museum to honor Rosie the Riveters.

Mr. Mathews reported that the localizer and GCO are working with no issues. He said that the Glide Slope had several issues but the technician has been able to correct them.

Mr. Mathews reported that he lowered the Avgas Self-Serve price as previously recommended. The price is lower than anyone else's in the area. He said that the lower price has attracted many pilots to the airport. He also said that he will continue to monitor the activity throughout the month for final results.

Mr. Mathews presented a contract for Mr. Mike Angley. Mr. Angley is a certified technician who will be able to maintain the airport's new Glide Slope and localizer as well as other instruments. Mr. Angley will be taking Mr. Al Squires' place. Mr. Mathews said that Mr. Angley will be charging the same amount for his services as Mr. Squires. Vice Chairman Graves motioned to approve the contract for Mr. Angley and to send it to the County Commission for final approval. Chairman Hood asked about insurance for Mr. Angley. Mr. Mathews said that Mr. Angley has his own insurance; however, he will make sure to add the insurance requirement to the contract. Mr. Burkhalter said that he will have the County's attorney look over the contract. Vice Chairman Graves amended his motion to include insurance at Mr. Angley's cost. Commissioner Robert seconded the motion. The motion was approved.

Mr. Mathews reported that a DBE will need to be completed for future projects to be done during years 2018-2020. Vice Chairman Graves motioned to send the DBE to the County Commission for approval. Commissioner Robert seconded the motion. The motion was approved.

Mr. Mathews reported that GDOT says that RMG has the most projects ongoing than any other general aviation airport in the state of Georgia.

SAFETY COMMITTEE

Vice Chairman Graves asked if the gate at the Museum entrance has been repaired? Mr. Mathews said that the gate was repaired.

BUSINESS/ECONOMIC DEVELOPMENT AND SPECIAL EVENTS

Chairman Hood reported that the trip to Washington went well. He said that legislators were very supportive of the airport and the direction in which it is headed.

Chairman Hood reported that the airport is still trying to gain entry into the DOD book in order to gain a government fuel contract. After meeting with Representative Graves, Chairman Hood and Mr. Mathews said that the airport currently does not have the necessary jet fuel sales to warrant a government military fuel contract or entry into the DOD book. In order to meet the criteria, RMG would need to sell at least 50,000 gallons of jet fuel to military aircraft in a year. Chairman Hood and Mr. Mathews said that they would like to come up with incentives to draw military pilots to the airport for fuel stops.

PERSONNEL AND FACILITIES

None.

FACILITIES PLANNING AND DEVELOPMENT

None.

FINANCIAL ANALYSIS

Vice Chairman Graves gave the financial report for February.

Vice Chairman Graves reported that February fuel sales were down due to inclement weather and below average temperatures.

Mr. Mathews reported that he has been trying to negotiate fuel prices with companies like Flex Jets/Flight Options, Everest Fuel Management, Merc Fuels, and others.

BAKER

Mr. Van Wie reported that the public meeting for the road closure for the Runway Extension Project can take place during the last week of April or the second week of May or even later if needed.

COUNTY

None.

JLC AIR SHOW MANAGEMENT

Not present.

GNTC-AVIATION TRAINING CENTER

Not present.

EAA

Not present.

TIGERFLIGHT

None

MUSEUM OF FLIGHT

None.

FREEDOM FLIGHT CENTER

Not present.

AOPA AIRPORT SERVICE VOLUNTEER

Not present.

OTHER BUSINESS

None.

ADJOURNMENT

There being no further business to discuss, Chairman Hood adjourned the meeting.

Chip Hood, Chairman

Date

DISTRIBUTION

Dr. George Bosworth
Ms. Charisse Durham
Mr. Steve Graves
Mr. Chip Hood
Mr. Brad Robert

COUNTY COMMISSION

Ms. Erin Elrod	Mr. Mike Mathews
Mr. Allison Watters	Mr. Scotty Hancock
Mr. Jamie McCord	Ms. Rhonda Wallace
Mr. Wright Bagby	Mr. Larry Maxey