

## AIRPORT COMMISSION MEETING

February 21, 2017

The regular monthly meeting of the Airport Commission was held at 4:00 p.m., on Tuesday, February 21, 2017, in the Conference Room of the Admiral John H. Towers Terminal Building at the Richard B. Russell Regional Airport in Rome, Georgia.

### MEMBERS PRESENT

Mr. Chip Hood  
Mr. Mike Britton  
Dr. George Bosworth  
Ms. Charisse Durham

### OTHERS PRESENT

Mr. Mike Mathews, Airport Manager  
Mr. Gary Burkhalter, Assistant County Manager  
Ms. Rhonda Wallace, County Commissioner  
Mr. Mike Van Wie, Baker  
Mr. Pete O'Hare, Museum of Flight  
Mr. Matt Deville, Museum of Flight  
Ms. Christine Lewis, Museum of Flight  
Mr. Todd Carrol, AOPA  
Mr. Alfred Carnes

### APPROVAL OF THE MINUTES

The airport board approved the minutes for January 17, 2017.

### MANAGER'S REPORT

Mr. Mathews reported that a Cessna 310 had a landing gear collapse. The FAA was called and the plane was removed from the runway. Mr. Mathews said that he called the fire department for cautionary purposes.

Mr. Mathews reported that he is working with the Air Force to acquire payment for use of the airport for air drops.

Mr. Mathews reported that the Avigation Easement is moving along. Appraisals have been completed and THC and Baker have put together offer packages for property owners. He said that he will be approaching the property owners with the packages this week and next week. GDOT (Georgia Department of Transportation) has requested that the project be completed by the end of March.

Mr. Mathews reported that a survey crew has been surveying runway 7/25 for a future overlay project. The runway has been NOTAMed out of service.

Mr. Mathews reported that he met with the County Managers about a community hangar for the airport. He said that the idea is to approach the proposed building as an Economic Development project that may be able to be supported by SPLOST funds.

Chairman Hood asked about the gate for the Swiger/Hubbard hangar area. Mr. Mathews said that he has received some quotes, however, he is waiting for the final quotes to arrive.

Mr. Mathews reported that he bought an extra load of Jet fuel for the month since the Doraville location was out of service. He said that the location is still down. He also said that he will be trying to refrain from purchasing another load of fuel until after the first of March.

### SAFETY COMMITTEE

None

## BUSINESS/ECONOMIC DEVELOPMENT AND SPECIAL EVENTS

Chairman Hood reported that he and other community officials will be making their annual trip to Washington. He asked Mr. Mathews to put together a packet highlighting our accomplishments and needs.

## PERSONNEL AND FACILITIES

None

## FACILITIES PLANNING AND DEVELOPMENT

None

## FINANCIAL ANALYSIS

Vice Chairman Britton gave the financial report.

Vice Chairman Britton reported that, despite having to order an extra load of Jet fuel, the airport had a good month.

## BAKER

Mr. Van Wie reported that the Runway Extension Project is on schedule. He said that the Environmental Assessment and Airport Layout Plan are moving along.

Vice Chairman Britton asked about the status of Jones Mills Road. Mr. Mathews said that the road will need to be closed and a Public Hearing still needs to be scheduled.

## COUNTY

Commissioner Wallace asked Mr. Mathews to put together a packet highlighting our accomplishments and needs for the Washington DC trip.

## JLC AIR SHOW MANAGEMENT

Not present

## GNTC-AVIATION TRAINING CENTER

Not present

## EAA

Not present

## TIGERFLIGHT

Not present

## MUSEUM OF FLIGHT

Mr. Deville reported that the Museum Open House will be held on March 11 and the Open Hangar Gala will be held on April 15. He said that the Open House is a free event and tables for the Open Hangar Gala are \$800 per table

FREEDOM FLIGHT CENTER

Not present

AOPA AIRPORT SERVICE VOLUNTEER

Mr. Carroll reported that he is still working on the AOPA Fly-In. He said that he has a meeting with John Cowman tomorrow.

OTHER BUSINESS

Mr. Alfred Carnes spoke with the Commission about marketing for the airport. He said that the airport is, by far, the best airport in the area and that it was one of only a few airports that is open 7 days a week. He said the airport should advertise with food and fly-in activities to draw more pilots to the area.

ADJOURNMENT

There being no further business to discuss, Chairman Hood adjourned the meeting.

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Chip Hood, Chairman

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Date

DISTRIBUTION

Dr. George Bosworth  
Mr. Mike Britton  
Mr. Charisse Durham  
Mr. Chip Hood  
Mr. Brad Robert

COUNTY COMMISSION

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|---------------------|--------------------|
| Ms. Erin Elrod      | Mr. Mike Mathews   |
| Mr. Allison Watters | Mr. Scotty Hancock |
| Mr. Jamie McCord    | Ms. Rhonda Wallace |
| Mr. Wright Bagby    | Mr. Larry Maxey    |